



**Minutes of 7th Executive Committee Meeting
2018/2019 Season
25 July 2019**

E-7-18/19-1 ATTENDANCE/APOLOGIES....

1.1 Attendance

Tom Armstrong	Chairman and Secretary,
Chris Lilley	Treasurer,
Guy Huxtable	Welfare Officer
New Member	Damien Whelan

1.2 Apologies

Ian Lowrey

E-7-18/19-2 NEW VOLUNTEERS

The recruitment letter sent to clubs and Chris` direct contact with many of them has resulted in the following additional support for the Executive Committee:

- Damien Whelan from Carlisle Club who accepted the position as a full member of the committee – Tom gave him a warm & friendly welcome and thanked him for his support. His main preference and the reason why he wanted to be involved is to organise and manage the Men`s & Women`s Senior Inter County Teams but he is interested in other committee work once he gets established with that.
- Jeff Broadhurst from Appleby Club who unfortunately could not attend the meeting – we believe that he also wishes to be a full member of the committee but will wait until he confirms this or otherwise at the next meeting. We are not aware of his preferences at present.
- Thomas Bragg & Zac Singleton from Windscale Club – who will not join as full members of the committee but have offered heir services to organise & manage the Under 19 boys Inter County Team. Ian has met with them to introduce them to the work and Tom will be meeting with them & Ian after he returns from holiday.

This is a good start but to do the effective and efficient work for the organisation that we wish to do and to reduce the workload on the existing people on the commitees we need more volunteers to join us.

Chris has made tentative approaches to other people

E-7-18/19-3 MINUTES – 2 MAY 22019 EXECUTIVE COMMITTEE MEETING

3.1 Approval of the Minutes

The minutes were accepted as a true record of the meeting

3.2 Status of Actions

5.5 Senior & Masters Inter County Teams

Chris to introduce Damien Whelan to the requirements of county team organisation and responsibilities – **Chris – Action Complete**

6.6 The Use of ES Apps

- Introduce the apps use at Penrith club routine coaching sessions - **Chris – not done – Action withdrawn**

- Introduce the Apps process to Windscale Club and encourage it to consider using it – **Tom – An** introductory letter was sent to Ian Richardson – no response yet – **Action withdrawn**

- Jim Foggitt will be requested to help Chris in getting instruction in the use of the App - **Tom – Jim** has been contacted but no response yet – **Action withdrawn**

It was agreed that with the delays and uncertainties in implementation of the apps at the clubs we will withdraw the above actions for now and have a re-assessment and rethink about their use

7.1.3 Masters (Age Group) County Closed Championships

Encourage help from outside the committee to support the work to run a survey of players to see who is interested in the re-introduction of the masters events across the full men's & women's age groups – **Chris - not done – Action outstanding**
Chris presented a previous County Masters List of potential players to help with the survey

E-5-18/19-3 MEMBERSHIP MATRIX

Display the matrix alongside the Constitution on the website – **Guy – Action complete**

E-5-18/19-6 GENERAL MANAGEMENT OF CSR

Contact each club directly to discuss the recruitment drive and encourage even more support – **Chris – action complete**

E-5-18/19-8 FINANCIAL

8.1 Management Accounts

There are a few outstanding League and IMS payments still to be made – **Chris – action complete**

10.2 Sad News

Prepare a formal tribute for Tony Norwood, of Carlisle Squash Club – who recently died – **Action Tom - Still not done**, he did not get the information he requested. It was agreed that this **will be closed as a specific action** for this committee and Tom will address it in his AGM report.

E-6-18/19-3 FINANCIAL

3.3 Workington Junior Squash Club

The Tesco fund organised for the club has now been fully used, as per plan with Peter Messenger, and our financial support for the club has now ended.

On the basis of previous information given to Tom by Peter the club should now be self-sufficient in the future to meet all of its membership fees for CSR & ES and continuation of the costs of using Gavin for its player coaching.

To be confirmed with Peter – **Tom – Action complete**

E-6-18/19-4 JUNIOR COUNTY CLOSED CHAMPIONSHIPS

Our proposal at the last meeting to allow us to have a third attempt to run the event this season has been unsuccessful – there will be no further attempt.

Jonny & David will be informed – **Tom – Action closed**

Our proposal at the last meeting to allow us to enter this competition has not been followed up and as we are getting near the closing date we thought that we would have to miss it this season.

Ian made a suggestion that we should have a last minute attempt to enter and this was agreed. It would however require permission of NWRFB organiser, Alan Batchelor, to make a late entry.

Ian will contact Alan and if late entry is approved he will work with Gavin to try to get one or more teams organised. **Ian & Gavin – Actions complete**

E-6-18/19-6 COUNTY LEAGUE

6.1 Introduction and Implementation of League Master

Clubs will be informed about the change from ResultsZone to League Master- **Guy/Chris – Action complete**

6.3 Rules Document

The document will be reviewed and updated as required – **Chris – Action complete**

E-6-18/19-7 SENIOR & MASTERS INTER COUNTY CHAMPIONSHIPS – RESULTS

Chris presented some results for this season's stage 1 IC events – he will issue a full set – **Chris- Action complete**

E-6-18/19-8 MANAGEMENT OF CSR NEXT SEASON – County coach

Discussion was held about Gavin's "temporary" situation and it was agreed that he should be re-instated to support the county as County Coach as per the requirements of his existing contract – he will be advised – **Ian – action complete**

E-7-18/19/4 ANNUAL GENERAL MEETING

4.1 Date & Venue

On the basis of decisions made at AGMs in previous seasons since we achieved CIO status – to meet the new constitution - the following were agreed:

Date: Monday 23 September 2019

Venue: Penrith Rugby Club

Time: 7-30pm

4.2 CIO Constitutional Requirement re Rotation & Re-election of CIO Trustees

The requirement is that "... after the first AGM at every subsequent AGM one third of the charity trustees shall retire from office . If the number of charity trustees is not three or a multiple of three, then the number nearest to one third shall retire from office..." These people can then be re-appointed by the membership at the AGM if they wish to continue to give their services as trustees. The retirement selection to be based on length of service from first appointment or re-appointment at an AGM.

We have applied this since our first AGM 28 July 2016.

Meeting those requirements means that Chris and Ian are the trustees selected for this AGM

4.3 AGM Notification to Clubs

This will be sent soon – **Action Guy**

4.4 Chairman's & Treasurer's Reports

Will be sent to clubs in due course – no later than 14 days before the meeting – all members who attend the meeting are expected to have read them to familiarise themselves with the content to minimise the information giving aspect of the meeting. **Action Tom & Chris** 4

E-7-18/19-5 INTER COUNTY CHAMPIONSHIP TEAMS

5.1 Senior Men`s & Womens - To be organised and managed by Damien

5.2 Junior Boys & Girls

Under 19 Boys – to be organised and managed by Thomas Bragg & Zac Singleton

Under 19 Girls and all other boys & girls age groups – we have no volunteers on or outside of the committee to date to organise and manage such teams. Clubs and parents of potential players will be sounded out to see if volunteer support is available somehow. Failure to get such will mean no team entries – **Action Guy**

Selection for Junior County Teams

It was agreed that prerequisites for selection must be **entry into the Junior County Closed Championships and attendance to Academy Coaching**. There will be some exceptions, but only for good reasons, but players who meet the requirements will take priority

5.3 Men`s Masters (Over 55 & Over 65) – These will be organised & managed by Chris, Ronnie Bell and other team members in the normal way.

5.4 Entry of Teams

ES requires all team entries to be made on-line by team managers

We have had no reminders from ES about the timing of entries – closing date etc. ES to be contacted – **Action Tom**

5.5 This Year`s Results – Chris produced a report of the Master Team finals – Refer to the Appendix

All IC team results are posted on the website

E-7-18/19-6 COUNTY CLOSED CHAMPIONSHIPS

6.1 Senior County Closed - Men & Women

To be held in January 2020

No one on committee to organise & Manage them – will be discussed with Ronnie Bell to see if someone from the club can do the job – **Action Damien**

6.2 Junior County Closed Championships – Boys & Girls

To be held at Carlisle Club on 28 & 29 September 2019

Guy will be organising & Managing – he has already organised with the club and posted a notification on the website. Entry forms etc. to be issued soon – **Action Guy**

E-7-18/19-7 INSPIRE ROADSHOW

On 2 July Tom received a note from Andy Breen/Jim Foggitt, IR organisers and tutors, raising the initiative 5 again of running a roadshow at Penrith Club – something we agreed to do early this year. Andy & Jim never got it off the ground but now they are suggesting if we are still interested, of holding it weekend of 21 & 22 September 2019. Andy to be contacted to discuss requirements before making a final decision – **Action**
Chris

E-7-18/19-8 NORTHERN CUP

As per an action from the last meeting (Section 3.2) Ian was successful in getting approval for a late entry for Cumbria teams from Alan Batchelor – event organiser –for the cup being held at Cheadle 15 16 June. Ian & Gavin were successful in getting two teams – schools year 6 and Year 9/10. They had a very enjoyable event.
Well done Ian & Gavin

E-7-18/19-9 JUNIOR DEVELOPMENT

9.1 ACADEMY COACHING

The coaching will be continued in the forthcoming season with Gavin as coach, supported by Ian on administrative/financial aspects.

We have concerns about the support for this from Juniors and had a solid discussion about what we can do to improve the situation. No positive decisions resulted and the discussions need to continue. We encourage Ian & Gavin to maintain the record of attendance started some time ago – review of it will help the work.

This is the only aspect of the original Junior Plan that is still fully operational

9.2 MANAGEMENT OF JUNIOR ACTIVITIES

We desperately need an overall manager to mastermind our junior scene – competitions and player development. It will be seen from these and other minutes that we are firefighting and doing things in a bitty way with our few committee members and we are losing out on many aspects of our Junior Development Plan in a serious way as everyone knows – a situation we must reverse as soon as possible. We have no one presently on the Exec willing to take up that position.

The NWRP recognises and is sympathetic to our situation and this season has kindly awarded us with a £3000 grant to help us try to resolve the problems and concerns we have – as indicated to the forum by Tom who convinced the members, including two guest members from ES, that we would be working on review & resolution of our problems in a serious way.

At the time of getting the grant we only had four members on the Exec. committee each with other jobs on it – too few to do anything extra in a meaningful way – so decided to wait for the results of our recruitment drive in the hope that we would get good support from clubs with more volunteers who may have helped with this work. The limited additional support we have received, as detailed above, is very much appreciated and helps the situation but does not resolve our problems – we still need more support.

Tom has a concern that to date we have not moved forward at all and are still sitting with the grant untouched in the account – we need to try and do something soon in the junior development field, accepting the volunteer situation as is, to justify to NWRP that it made the right decision to help us.

E-7-18/19-10 WORKINGTON JUNIOR SQUASH CLUB

As a result of contact with the club as advised in the action section 3.2 above – we were advised that everything promised had been done with the exception that the club's membership subscription to ES had not been paid, in fact there had been no contact with Louise at ES at all, as was promised. Apologies were given with a commitment to contact Louise ASAP- this will be checked – **Action Tom**

E-7-18/19-11 FINANCIAL – MANAGEMENT ACCOUNTS

Chris presented the accounts and effectively they are completed for presentation to the membership at the AGM. There are a few loose ends and small payments to be made to end the season.

There are no concerns. The account stands at a very comfortable level of over £13000 which is excellent but for the wrong reasons including not one penny spend on Junior Inter County events – resulting from no team entries this season.

E-7-18-19-12 MARKING & REFEREEING INSTRUCTION

There are indications that there may be some support for one or more M&R instruction/awareness workshops – maybe one specifically for juniors or an open session for all, or both. The sessions will be for basic understanding of the rules, their interpretation and the formal requirements associated with markers calls and recording processes. The workshop will not be to qualify people as M&Rs – such qualification would be the next step for all interested in that.

We are already holding a stock of 60 copies of a very good **How to Mark & Referee** handbook written by Alan Batchelor (Cheshire Squash & NWRP) that would be a very good hand-out for such sessions. We issued these to all of our juniors at a Junior County Closed event a couple of seasons ago.

To be further investigated – **Action Tom**

E-7-18/19-13 NEXT MEETING

With the uncertainty of what we need to do with respect to solving our junior activity problems it looks as though we will need another meeting before the AGM – to be considered – **Action Tom**

APPENDIX.

England Squash, ICC Masters, Mens O55 & 65, Finals, 22-23 Jun 19

Both the O55s and O65s were runner-ups in their respective regional stage events and got through to the finals in Coventry of the weekend of 22/23 June 2019. Both competitions were held on an 8-team 'Monrad' system, where all teams play 3 games irrespective of winning or losing. Effectively it is a knockout competition; quarter-finals, semi's and final.

O55s

Unfortunately, the O55's only travelled with only four players (for a five man team) due to injury and non-availability. The team consisted of:

Dave Box
Digger Gray
Andrew Bell

Dave & Digger both won their first games against Surrey 3-0. Andrew narrowly lost 2-3 and Collis 1-3, the team losing the match 2-3. So the team were automatically playing for a position in the bottom four at this stage.

They played Somerset in the second round, and despite only having 4 players, they won 3-2; Collis again lost 1-3, but Andrew, Dave and Digger all won 3-0.

At this stage, the team elected not to play their third round match for the 5th/6th position, and allowed Somerset to go through.

O65s

With Ronnie Bell not available, the O65s (reigning National Champions) travelled with four players for their three-man team:

Terry Belshaw
Chris Lilley
Trevor Musson
Phil Leek

First round was against Hampshire, winners of their regional stage. Trevor was first one but lost 0-3. Terry won his match quite convincingly 3-1. Unfortunately Chris was well beaten 0-3 against a much better player. So again like the O55s, the team were left fighting for a position in the bottom four.

The second round against Yorkshire was again lost: Phil lost 0-3, Terry won 3-1, and despite a close five setter, Chris lost 2-3.

In the final round against host county Warwickshire, Trevor lost his game, Terry won, and Chris managed to win 3-1. The team win meant that we finished in 7th position.

CL, 25Jul19