

2018/2019 Season
31 January 2019

E-4-18/19-1 ATTENDANCE/APOLOGIES....

1.1 Attendance

Tom Armstrong	Chairman and Secretary,
Chris Lilley	Treasurer,
Ian Lowrey	
Guy Huxtable	Welfare Officer

1.2 Apologies

Mike Lowrey

E-4-18/19-2 MINUTES - 3 DECEMBER & 20 DECEMBER 2018 EXECUTIVE COMMITTEE MEETINGS

2.1 Approval

Both sets of minutes were accepted as true records of the meetings

2.2 Status of Actions

On reviewing the actions from the 3 December meeting the following are stand-alone actions and their status is:

Finalise and issue the revised County League **Rules – Chris - Action complete**

Get 2017/2018 Management Accounts audited – **Chris – Action complete**

Pay ES the entry fees for our Inter County Teams – **Chris – Action complete**

Commence recording of attendance to Academy Coaching sessions – **Ian – Action complete**

Assist Gavin with some advice on ways of promoting the Academy Coaching sessions – **Guy - This has been considered and ideas will be covered in detail as the comprehensive review of our Junior Development Plan progresses – Action closed**

The remaining specific actions from both meetings, associated with - Displaying County Closed Championship Eligibility Rules on the Website, Guidelines for ES New Membership & Affiliation system, Trustee Bye-law for CSR Membership, Rules for Involvement in CSR activities and giving members guidance on them all - have **been closed** as we are now looking at all of these together, trying to incorporate them into one matrix – which is a topic for this meeting. Any new action(s) resulting from it will be highlighted in the minutes.

E-4-18/19-3 FINANCIAL

3.1 Management Accounts

3.1.2 Status of 2018/2019 Accounts

There are a few outstanding payments still to be made for IMS & League Team Fees but no major concerns

3.2 NWRP Development Grant

The £3000-00 grant mentioned at the 20 December 2018 Exec meeting has been received

3.3 Workington Junior Squash Club

Peter Messenger on request from Tom has presented a status report on the financial support we have given up to the end of December 2018 and the actions he has taken with his members to make his small club self-financing by the end of the year – if we can continue the financial support for another few coaching sessions to assist that. Ian confirmed the coaching fees already claimed by the club as £616 so money is still available from the £1000 grant we arranged for it so the committee readily agreed to continue the support as requested, up to the £1000 level. Peter to be advised - **Action Tom**

We are pleased that Peter has been successful in the work he said he would do to make the club self-financing – as we requested and he promised to do when we first agreed to organise financial support for it.

Tom was approached by Daymon Johnstone about his idea to get sponsorship for the club. Tom has informed Peter of this and he will readily work with Daymon on it. We will support this because any money he gets will enhance the clubs bank balance at the end of the year which will be a great benefit to it – Daymon will be advised of our support for his initiative – **Action Tom**

3.4 Outstanding Club Affiliations to ES

We were asked by Louise Perry, ES Director of Finance & Operations, if we could help her chase up outstanding affiliation payments to ES from January 2017 from five of our clubs. She said she would appreciate any help we could provide to do that or give advice on whether they should not be chased due to certain circumstance e.g. the club has closed. Although we don't normally act as `policemen` for ES we agreed to do so this time. Chris & Ian have given information for 4 of the clubs. Tom is currently handling the situation relative to the 5th in liaison with Louise. **Action Tom**

E-4-18/19-4 MEMBERSHIP MATRIX

As mentioned above, we are now working on a the development of a matrix that specifies the requirements for clubs and individuals to affiliate to our organisation and ES – it combines new requirements from ES re County League play, established requirements for ES Inter County Team play, the ES new Membership & Affiliation Process and our local requirements for clubs and individuals not associated with a club to be members of CSR. This "Trustee Bye-Law" is something we need to have to support our CIO Constitution.

We have been looking at this for some time and feel that we are near completion – further detailed discussion was held and modification of the matrix was agreed for further and hopefully final review to be carried out. **Action Tom**

E-4-18/19-5 DECISIONS WE NEED TO MAKE TO EFFECTIVELY MANAGE THE REST OF THE SEASON

5.1 Junior County Closed Championships

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We have been unsuccessful in two attempts this season to run the championships but feel that we must try again – learning from previous experience re timing and promotion.

We accept Jonny`s offer to try again (mentioned in the minutes of the last meeting) and this time we will try to get some support from outside of the Exec to help him. **Action Guy**

5.2 Northern Cup

This season`s junior event will be held at Grove Park Squash Club, Cheadle, 15 & 16 June

We have no volunteer from the Exec to organise our team(s) – various ways of getting support from outside the committee were discussed – to continue.

5.3 The Hazel Award

The documentation associated with the award was sent to clubs on 21 January 2019. The closing date for nominations to be sent to Tom is 23 February 2019 – the award will be presented at the League Cup Finals event of 22 March 2019 at Carlisle Squash Club

Hazel`s family will be invited to present the award – **Action Tom**

No nominations have been received to date – a reminder will be sent to members **Action Guy**

5.4 The Inspire Roadshow

The success of the event at Windscale Club last season encouraged the NWRF to try to make it a regular event each season – maybe in each of the 4 NW counties. We have been invited again this season with Penrith Squash Club offered the opportunity – most likely in March.

Chris readily accepted this and needs to get all relevant information. Jim Foggitt & Andy Breen run the event and will be asked to contact him **Action Tom**

5.5 Senior & Masters Inter County Teams

We have 3 teams

Senior men – Stage 1 - played 19-20 Jan. No results yet

Masters – Men Over 55 & Over 65 – Stage 1 to be played 2-3 March.

We have had the unusual but very welcome situation of a volunteer offering his services to manage both Men`s and Women`s Senior County Teams in future seasons – that is Damien Whelan who has some good ideas of how he would do that. We readily accept his service, welcome him and thank him very much. Chris who has previously held that position will introduce Damien to the requirements – **Action Chris**

E-4-18/19-6 NWRF MEETING

Tom attended a meeting at Preston on 17 December 2018. In the minutes of the Exec meeting on 20 December 2018 he only gave details of the NWRF Grant situation. Other aspects of the meeting are given here.

No minutes yet but items discussed included:

6.1 Invitation for Cumbria team(s) to join the NWCSL

To further integrate us into the forum activities this invitation was made by Jim Foggitt and fully supported by Josh Taylor – ES Coach - who attended the meeting. We have not discussed it in any detail yet but at a meeting with Jim at Carlisle Club on 21 Jan 2019, Tom was told in general terms of expected requirements for our team(s) which seemed strange to us and financial benefits of joining the league – but no specific information was given. Jim is being contacted to see if what Tom reported is correct **Action Tom**

6.2 Appointment of a Regional Development Coach

The idea is that such a coach would support development activities in each of the member counties – working alongside and supporting the County Coaches.

Andy Breen has applied for the position

6.3 Inspire Roadshow & Northern Cup

It was agreed that these should continue – as mentioned in 5.2 & 5.4

6.4 Linda Taylor (ES Head of Strategic Partnership)

Linda has made a request for another visit to the Forum and each of the member counties – no direct request to us yet.

6.5 Coach Qualification Courses

The NWRF has introduced a process where it will support funding of coach qualification courses. It will fund up to no more than 50% of the course fee on the basis that the coach will repay in coaching/leading time the amount of the grant awarded.

Guy made a specific request to get more details on this - Action **Tom** - who will send him what he has available – we may have to go back to the Forum if there are any queries on it.

6.6 The Use of ES Apps – on the following initiatives: Squash Girls Can; Squash 101; Junior 101 & Squash 57

To follow-up on the information in the minutes of the 20 December 2018 Exec meeting:

Tom has had notes from the following ES member attending the NWRF meeting (Jo Rowbottom – Participation and Communications Manager) and a person not at the meeting (Mark Williams – Partnership and Promotions Director) supporting our stance re the limited use of the Apps at present because of having to progress higher priority work relative to the Junior Plan – both have offered their help with it, if required

To support our intention of limited use of the apps:

Tom visited Carlisle Squash Club on 21 January 2019 and met with Jim Foggitt and Ronnie Bell to discuss the use of the Apps at the club. Ronnie agreed that he would review the requirement and do so where appropriate.

At today's meeting we agreed that:

- Ian would review the use of the Junior 101 App with Gavin and introduce it at the Academy Coaching sessions – **Action Ian** 5

- Chris would do the same re his routine club coaching sessions - **Action Chris**

- Jim Foggitt will be requested to help Ian & Chris in getting instruction in the use of the App - **Action Tom**

- Ian Richardson will be contacted to discuss the use of the Apps at Windscale Club - **Action Tom**

E-4-18/19-7 DEVELOPMENT

7.1 2018/2019 Activity & Development Plan

It was agreed at this late date in the season progressing work on the development of the formal comprehensive ADP would be a waste of time. We already know we have to carry out our formal comprehensive review of our Junior Development Plan which must take priority. Coach Development links very well with this and should also be considered. And to give consideration to adult development Tom would like to try to re-introduce one item he placed on the draft ADP – that is Masters County Closed Championships. Other activities in the draft ADP can be carried over into next season`s plan.

7.1.1 Junior Development

Discussion continued on various ideas for resolving the problems we have – not just what we need to do but the major problem of who does it. No positive decisions were made but some possible ways of resolving that problem were presented for further consideration. A meeting must be held soon to continue the work. **Action Tom**

7.1.2 Coach Development

CD was a major initiative when we introduced the Junior Plan until circumstances changed and it had to be withdrawn – reconsidering it now seems appropriate. – Section 6.5 may help with this

7.1.3 Masters County Closed Championships

Tom`s idea was to survey the potential men and women players with the ideal situation of re-introducing CCCs at a variety of age groups – Over 35, Over 40, Over 45, Over 50, Over 55, Over 60, Over 65, Over 70. The short age span in each group chosen to, as far as possible, maintain a reasonable playing level across the group to try to give all players a good game and encourage entries. This may be too adventurous but we will see what we get and hopefully hold a few events. Chris was also very keen on this and will manage the survey – he will see if he can encourage help from outside the committee to work with him – **Action Chris**

E-4-18/19-8 WEBSITE

8.1 General Website Management

Guy has taken over website management in the absence of Jonny and to do the job effectively has requested some formal training – it was readily agreed that he should attend an appropriate training course – to be arranged. **Action Guy.**

8.2 County League Management

At the end of this season in preparation for 2019/2020 season we have to change from ResultsZone for 6 County League Management possibly to League Master. Prior to the meeting Chris sent all Exec members comprehensive details (from the firm) of how the system is formatted and how it works for discussion at the meeting. Unfortunately time ran out and this could not be done – it will be an item on the agenda for the next meeting – **Action Tom**

E-4-18/19-9 NEXT MEETING

To be held ASAP – **Action Tom**

ADDITIONAL INFORMATION

The following information has not been on the agendas of the last three meetings or mentioned in the minutes of those meetings but are added for the interest of members who may not get the information from other sources, and to ensure continuity and comprehensiveness of records

1. South African Knights

The visits to Windscale on 5 Jan & Carlisle on 6 Jan took place very successfully as planned. The spectator support, general atmosphere and playing standards were excellent. Both clubs gave the team great hospitality as usual, which was much appreciated by the lads. In Tom`s discussion with them there is no doubt that we have maintained our reputation as being one of the top venues in the tour.

2. Sad News

It is with sadness we report the deaths at the end of 2018, of two very well-known and well liked Windscale squash players – Dougie Short and Gordon Thompson. Tributes have been posted on the website. We offer our condolences to their families, squash colleagues and other friends.

3. Men`s & Women`s Senior County Closed Championships

The championships were held as planned at Carlisle Club on 26 & 27 January 2019.

We were very pleased with the men`s entries that were much better than in recent years – the women`s entries were at the normal low level.

Victoria Bell won the women`s event for the 10th time

Adam Goad won the men`s event for his first time beating Paul Bell the previous 11 time winner.

Our congratulations to both winners.

Squash performances were very high at all stages of the competition.

The event was very well organised, documented and managed on the weekend by Guy, with great help from Ronnie Bell. Our thanks to both.

Our thanks also to Ronnie and Carlisle Club Committee for once again opening their lovely club to this competition.